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Guru Nanak Institute of Information Technology is
Authorized Prometric Testing Centre in Hoshiarpur. GNIIT Pro-
vides Training of all Microsoft Courses Like **MCSE, MCSD,**
MCDBA, MCSA.



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Innovative Organisation **AISECT**
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All India Society for Electronics and Computer Technology
(National Institute of Computer Hardware and Networking)

GNIIT COMPUTERS.
2nd Floor, Narang House,
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All India Society for Electronics and Computer Technology
(National Institute of Computer Hardware and Networking)

GOVT. APPROVED

**Certificate Course in Computer
Applications [CCA]**



AISECT : SOFTWARE

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Certificate Course in Computer Applications [CCA] GOVT. RECOGNISED

Duration : 6 Months/110 days/220 Hrs.

Minimum Qualification : 10th Pass

COURSE CONTENTS			
Sr.No	Sub.No.	Subject Name	Modules to be used
1.	CCA 1	Windows	S18 - MS-Windows
2.	CCA 2	MS-Office (MS-Word, Excel, PowerPoint)	S19 - MS-Word S20 - MS-Excel S25 - MS-Power Point
3.	CCA 3	Programming Concepts & Techniques and Programming in FoxPro	S05 - Programming Concepts and Techniques S07 - FoxPro
4.	CCA 4	Tally	S06- Tally
5.	CCA 5	Internet and e-mail	S27 - Internet
6.	CCA 6	Introduction to Entrepreneurship	S56 - Introduction to Entrepreneurship

Monthly Fees

1	2	3	4	5	6	Total
3500	800	800	800	800	800	7500

President of India Dr. A.P.J. Abdul Kalam giving Indian Innovation Award 2005 to AISECT Secretary, Santosh Choubey



Innovation is key to success

